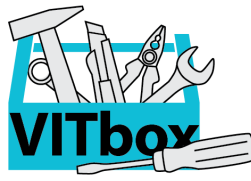


CEFR Companion Volume implementation toolbox

Checklist for developing an action-oriented task 1

1. Is there an overall task? yes no
2. Is the task linked to a problem or a global simulation / project? _____
The problem is: _____
The simulation / project is: _____
3. Is this task embedded into a specific situation? yes no
Situation: _____
4. Are the roles of the learners clearly defined? yes no
Roles: _____
5. Are there build-up tasks? yes no
Please specify: a) _____
b) _____
c) _____
d) _____
e) _____
etc.
6. In which respects is the overall task authentic? _____
and the build-up tasks? _____
and the problem or the simulation / project? _____
and the situation? _____
and the resources / documents? _____
7. Are the problem / simulation / project, the situation, the tasks and the roles relevant to the learner and his or her interests? yes no
8. Is the task interesting and stimulating? yes no

¹ based on [GULT](#) checklist.



9. How far are the learners already familiar with the topic and the content of the materials?

10. In which respects does the topic allow for a discussion addressing a variety of aspects?

11. How do you define the complexity of the topic? _____

12. Are the roles of the learners clear? yes no

13. Are the individual steps the learners have to take in completing the task presented in a clear, structured way? yes no

14. Is there enough material available? yes no

for each individual topic? yes no

15. Which products have to be developed and presented?

- written products: _____

- oral products: _____

16. Is it possible to manage the task without using the materials provided (e.g. the learners using their own background knowledge only)? yes no